



# Degrees Catering Wedding Package



# CONGRATULATIONS



**Congratulations on your engagement** and thank you for considering Degrees Catering at the University of Victoria to be a part of your special day. Your Degrees Catering consultant is here to help guide you through every step of your wedding planning process. Our dedicated team works to provide you and your guests with exceptional food and beverage service for a stress free wedding day.

Whether you are planning an intimate wedding reception or your guest list reaches the 400 person mark, our dedicated staff are here to ensure all details are taken care of so you can relax and enjoy. We work with you and your suppliers to create a memorable day for you and your guests.

Located on the scenic University of Victoria campus, Degrees Catering is available for wedding events that include a ceremony followed by a reception in one of our 7 spacious and affordable banquet rooms.

Centrally located between the airport, ferries and downtown, we offer ample parking and state of the art amenities. Breathtaking views of Mystic Vale and Willows beach are just minutes away, providing the perfect backdrop for your wedding photos.

From your initial consultation, we are here to help you create the wedding of your dreams. Contact us today to start planning.



# WEDDING BOOKINGS



## All Wedding Bookings Include the Following:

- ♥ Up to 8 hours of your choice of indoor venue rental
- ♥ Outside space for ceremony
- ♥ Wedding Coordination, including onsite consultation and site visit
- ♥ Round tables
- ♥ White linen table cloths, white table skirting and choice of napkin color
- ♥ Cake, gift, DJ & signing table with white linens
- ♥ Choice of Plated or Buffet menu prepared by our Chef
- ♥ Complete place settings
- ♥ Candle holders with tea light candles
- ♥ Table numbers & stands
- ♥ Podium
- ♥ Dance Floor or Area
- ♥ Staging for a head table for up to 8 people
- ♥ Complimentary Parking for Bride & Groom on wedding day
- ♥ Preferred Supplier List



## COCKTAIL HOUR



Designed to complement your dinner menu, or served as a meal replacement. Selection and quantities vary for length of reception. Costs are based on menu selection.

Pre Dinner Reception	1-2 hours 3-5 pieces per person
Evening Cocktail Party - Not Dinner	2-4 hours 5-8 pieces per person
Afternoon Reception - Lunch Replacement	10-15 pieces per person
Dinner Reception - Meal Replacement	15-20 pieces per person

<b>Non Alcoholic Punch Station</b> Sparkling Cranberry or Lemonade	<b>\$2.00 per person</b>
<b>Flavoured Water Station</b> Cucumber & Lime or Strawberry & Mint	<b>\$1.50 per person</b>
<b>Sparkling Toast</b> La Scala Sparkling Wine	<b>\$5.50 per person</b>





# BUFFET DINNER



## THE GOLD BUFFET *minimum 50 people*

**\$32.95**

Focaccia Bread with Butter *on guest tables*  
 3 Fresh Salads  
 2 Hot Entrées  
 2 Accompaniments  
 Variety of Displayed Dessert Bites & Fresh Fruit Platters  
 Fair Trade Organic Shade Grown Coffee & Numi Tea

## THE PLATNUM BUFFET *minimum 50 people*

**\$40.95**

Focaccia Bread with Butter *on guest tables*  
 5 Fresh Salads  
 3 Hot Entrées  
 2 Accompaniments  
 Variety of Displayed Dessert Bites & Fresh Fruit Platters  
 Fair Trade Organic Shade Grown Coffee & Numi Tea

## THE CARVING ADD ONS

*Carved items can be added to any buffet menu or cocktail reception menu. Cost includes chef onsite carving for guests*

Beef Sirloin	<b>\$5 (5oz)</b>
Glazed Ham	<b>\$5 (5oz)</b>
Prime Rib	<b>\$10 (6oz) \$14 (8oz)</b>

## PLATED DINNER



### THE 3 COURSE PLATED DINNER

*Served with Fresh Local Breads & Butter*

**\$40.95**

Soup or Appetizer (select one option)

Entrée

Dessert

### THE 4 COURSE PLATED DINNER

*Served with Fresh Local Breads & Butter*

**\$49.95**

Soup

Appetizer

Entrée

Dessert

*Group selections must all be the same with the exception of dietary restrictions*



University  
of Victoria

University  
Food Services

 degrees catering

TEL 250.721.8603 DEGREESCATERING.CA

## BAR SERVICE

### THE CLASSIC BAR

Domestic Beer: Coors Light, Kokanee & Canadian	\$5.50
Micro Brewed Beer: Vancouver Island Brewery	\$6.00
Import Beer: Becks & Heineken	\$6.00
Wine: Glass	\$6.00
Hi-Balls-Standard: Smirnoff Vodka, Gordon's Gin, Bacardi White Rum, Lamb's Navy Rum & Walkers Special Old Rye	\$5.50
Cocktails: Caesar & Long Islands	\$6.00
Cider: Okanagan Apple, Peach & Pear	\$6.00
Non-Alcoholic Beverages	\$2.25

### THE WHITES

Peller Estates Family Series Sauvignon Blanc, BC VQA	\$25.95
Calona Vineyards Unoaked Chardonnay, BC VQA	\$27.95
Red Rooster Pinot Gris, BC VQA	\$29.95
Jacob's Creek Pinot Grigio, AU	\$33.95
Quails' Gate Chenin Blanc, BC VQA	\$35.95

### THE REDS

Peller Estates Family Series Merlot, BC VQA	\$25.95
Calona Vineyards Cabernet Merlot, BC VQA	\$27.95
Red Rooster Pinot Gris,, BC VQA	\$29.95
Jacob's Creek Shiraz AU	\$33.95
Quails' Gate Pinot Noir, BC VQA	\$35.95

### THE SPARKLING

La Scala Spumante, BC	Glass \$5.50 Bottle \$23.95
Jacob's Creek Sparkling Chardonnay, AU	\$29.95
Steller's Jay Brut, BC VQA	\$45.95
Villa Sandi Il Fresco Prosecco, Italy	\$33.95

*Bar sales must meet or exceed \$350.00 per bar. If the minimum is not reached a bartender fee of \$100.00 will be charged to the event*

*All beverages are provided by Degrees Catering.*

*Cash bar prices are inclusive of all taxes.*

*Wine by the bottle pricing does not include 5% GST & 10% PST*



## ROOM CAPACITY & LOCATIONS



### CEREMONY ONLY

UVic's Interfaith Chapel provides the ideal setting for romantic weddings. Nestled next to the stunning Finnerty Gardens, this location provides the perfect backdrop for all your wedding photos. For more information please visit:

<http://web.uvic.ca/multifaith/chapel/index.html>

### CEREMONY & RECEPTION

#### Cadboro Commons Dining Room

Enjoy our largest and most versatile event space which can accommodate up to 250 guests for a seated dinner with a dance floor or up to 400 guests for a cocktail-style reception. Open floor plan allows for a wide range of different room set-ups to fit your needs.





### Village Greens

For more intimate gatherings Village Greens provides a trendy and modern space to enjoy your celebration. Offers both indoor and outdoor patio seating which can accommodate up to a 100 guests.



**Cadboro Commons Event Space Capacity Chart**

<b>Set-Up</b>	<b>Theatre</b>	<b>Banquet</b>	<b>Banquet</b>	<b>Reception</b>	<b>Dimensions</b>	<b>Square Footage</b>
<b>Room</b>		<i>(rds of 08)</i>	<i>(tbls of 12)</i>			
<b>Village Greens</b>	--	96	144	150	90 ft x 40 ft	3,600
<b>Cadboro Dining Room</b>	--	336	600	850	135 ft x 90 ft	8,750
<b>Cadboro 3/4 Dining Room</b>	--	280	420	650	135 ft x 45 ft	6,500
<b>Cadboro 1/2 Dining Room</b>	--	200	300	450	90 ft x 50 ft	4,500
<b>Cadboro 1/4 Dining Room</b>	--	104	120	200	45 ft x 50 ft	2,250



# TERMS & CONDITIONS

## Deposits

Degrees Catering requires a 50% deposit paid by credit card and signed Banquet Event Order (BEO) to confirm the booking of function rooms and food services contracted by University Food Services. Final payment is required upon receipt of invoice following the completion of the event. Our on campus clients are required to sign the BEO and provide Degrees Catering with your FAST account number for billing.

## Guaranteed Attendance

Estimated attendance numbers are requested at time of booking. Final guest numbers must be confirmed 1 week prior to event date. If no guarantee is received at the appropriate time, the expected attendance will be used as the guarantee.

## Cancellations

**Rooms**-Cancellations made less than 3 weeks prior to event booking date will result in loss of room portion of deposit only.

**Food and Beverage**-Cancellations made less than 1 week prior will result in loss of deposit paid.

## Function Rooms

Degrees Catering will provide an alternate function room best suited for your group should the number of guests attending the function and/or room setup requirements differ from the original booking. In the event of a total room setup change within 24 hours of the function, a service fee of \$200 will be charged.

## Service Charge & Gratuities

It is our policy not to apply a gratuity or service charge to any of our catering services. If you are delighted with our service please tell your friends and colleagues about us.

## Health Department Regulations

No food and/or beverage may be brought into the Cadboro Commons Meeting Rooms. The exception to this rule is a professionally created wedding cake, delivered and setup by the registered business. Any food not consumed at events hosted within the function rooms may not be removed from the Cadboro Commons Building following a catered event.

## Allergies & Dietary Restrictions

For those guests attending events with special dietary concerns we would request notification 2 weeks prior to the event. Alternative meals provided, may be subject to additional fees.



### Children

There is no charge for children age 4 and under. A 50% discount will apply to buffet menu pricing for children aged 5-12. Special custom children's menus can be created by request.

### Suppliers

Please consult your catering event planner regarding delivery and setup time of suppliers. All decorations used must be removed immediately following the function. This is the responsibility of the supplier. A recommended supplier list can be provided by your catering consultant.

### Parking

All vehicles parked on campus are required to display a valid parking permit purchased on site; please refer to the Campus Parking website for rates: <http://web.uvic.ca/security/parking/rates>

### Audio Visual Equipment

Degrees Catering has audio visual equipment available for rent. If you require equipment beyond our inventory, for external clients we will work with the University of Victoria AV Services to rent equipment on your behalf, charges will apply. On Campus clients may contact AV Services directly for equipment requests.

### Socan Fee

SOCAN (Society of Composers, Authors and Music Publishers of Canada) requires that the users of music obtain a SOCAN license to perform or authorize others to perform, copyright music in public. Fees are based on room capacity and events with or without dancing. Fee structures are available upon request.

